

## CSIR Institute Of Genomics And Integrative Biology

Near Jubilee Hall, Mall Road, Delhi-110 007

GST : 07AAATC2716R4ZE

Email : , Contact :

## PURCHASE ORDER

Date : 18-09-2025

Quotation Date: 11-09-2025



1418/7-406/235/25-26(987)/729

PO No : IGIB/2025-26/LPC/CAP/577

Quotation No: MCT/24-25/010

To : Marcus Computer Technologies  
 BA-76, Shalimar Bagh (west) Delhi-10088  
 Vendor GST : 07AAHFM3875A1ZE  
 Email : marcuscomputers@gmail.com  
 Contact :

Tender ID GEM/CPPP/Manual :

Tender date :

Other Ref/Clarifications :

Dear Sir/Madam

Please arrange to supply the items or provide the services noted below, before the delivery scheduled strictly on the terms and conditions stated below. Kindly acknowledge the Purchase Order. The Tender Document also forms part of this Purchase Order/contract unless and otherwise superseded by this Purchase Order.

SI.No.	Description Of Item Details	Unit	Quantity	Rate	Discount	Basic Cost	CGST	SGST	Amount
1	Workstaiton Make: HP Model: HP Z4-G5 Workstation Warranty : 3 Year (Specification Attached Annexure-1)	Nos	4	429500.00	0.00	1718000.00	154620.00	154620.00	2027240.00
				<b>Total</b>	<b>0.00</b>	<b>1718000.00</b>	<b>154620.00</b>	<b>154620.00</b>	<b>2027240.00</b>

Total Order Value : 2027240

Delivery On or Before : 14-11-2025

MSE/NonMSE,Women,SC/ST : Non-MSE

Other charges / Description : 0 /

Price Basis : Free Delivery

Delivery Location : IGIB South Campus, Mathura Road, New Delhi

## General Terms And Condition

SI.No.	Terms AND Conditions
1	<b>Subcontracts</b> - The vendor shall notify in writing of all the sub contracts awarded under this contract if not already specified in the bid. Such notification either in the bid or later shall not relieve the vendor from any liability or obligation under the contract. Sub contracts can be made only for bought-out items and sub-assemblies. Sub contracts cannot be given wherein the contract warrants so or the contract is such that personal performance by the vendor is required
2	<b>Applicability</b> - All the Terms & Conditions of the tender document/ our enquiry letter/ email shall be applicable to this Purchase Order.
3	<b>Order Acceptance</b> - The Digitally Signed / Ink Signed order acceptance must be submitted within 7 days from the date of Purchase Order.
4	<b>Correspondence</b> - Please quote our Purchase Order Number in all correspondence.
5	<b>Modification of contract</b> - No variation or modification of the terms of the contract shall be made except by written amendment.
6	<b>Installation and Commissioning</b> - The installation of the equipment/machinery/asset shall be done by the OEM certified engineers at consignee's location and a report must be signed by installation engineer and the consignee. The date of installation shall be the date for initiation of warranty period.
7	<b>Invoicing</b> - Invoices should contain firm's GST number and our Lab's/Instt's GST number correctly. Invoices without correct GST number will not be accepted for payment. Invoice should also contain P.O. Number, Bank Details (including Account No., Branch Name & Code, IFSC Code, Beneficiary Name etc.). Invoice must be submitted in triplicate.
8	<b>GST TDS</b> - Applicable and will be recovered from the Invoice as per rule.
9	<b>Part Delivery &amp; Discrepancies</b> - The Director, IGIB reserves the right to accept the delivery in part or in full. Damaged and unaccepted supply will be returned to the vendor at vendor's risk and cost.
10	<b>Responsibility</b> - The responsibility lies with the Indian Agent, if any damage or loss to the property of the Institute occurs while undertaking the contract.
11	<b>Merger and Acquisition</b> - Any merger and acquisition of the foreign principal / Indian company by other companies / Vendors must be intimated to IGIB immediately.
12	<b>Change of Indian Agent</b> - If there is any change of Indian agent during the warranty period / post warranty period the foreign principal must intimate IGIB immediately with the new company's name and address.
13	<b>Risk Purchase Clause</b> - If the Supplier fails to deliver the goods within the maximum delivery period specified in the Purchase Order, IGIB may procure, upon such terms and in such a manner as it deems appropriate, Goods or Services similar to those undelivered and the Supplier be liable to IGIB for any excess costs incurred for such similar Goods or Services.
14	<b>Liquidated Damages (LD)</b> - Timely supply is the essence of our contract. Our requirements have got direct bearing with time targeted research work. By any measure, if there is any delay in delivery of the ordered material(s). A sum equivalent to 0.5% (Half) percent of contract value for each week of delay or part thereof until actual delivery will be deducted from the contract value as liquidated damages, subject to the maximum deduction of 10% (ten) percent. Lab/Instts. is at liberty to consider the termination of the contract subsequent to the attainment of maximum deduction.
15	<b>Termination for Cause</b> - The Purchase Order can be terminated without any notice in case the performance of the firms is found consistently unsatisfactory or due to the serious lapse on the part of the firm like very delayed supply, consistent lack of quality materials being supplied etc.
16	<b>Termination for Default</b> - The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part (a) If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the Purchaser pursuant to Clause on Extension of Time; or (b) If the Supplier fails to perform any other obligation(s) under the Contract. (c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent or collusive or coercive practices in competing for or in executing the Contract. In the event the purchaser terminates the contract in whole or in part, he may take recourse to any one or more of the following action: (a) The Performance Security is to be forfeited; (b)

	The purchaser may procure, upon such terms and in such manner as it deems appropriate, stores similar to those undelivered, and the supplier shall be liable for all available actions against it in terms of the contract. (c) However, the supplier shall continue to perform the contract to the extent not terminated
17	<b>Termination for Convenience</b> - The Purchaser, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time. The notice of termination shall specify that termination is for the Purchaser convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective. The Goods that are complete and ready for shipment within 30 days after the Supplier receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect: (a) To have any portion completed and delivered at the Contract terms and prices; and / or (b) To cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and for materials and parts previously procured by the Supplier.
18	<b>Dispute &amp; Applicable Law</b> - This contract is subject to the Indian law and especially laws like Sale of Goods Act, Indian Contracts Act etc. as amended from time to time.

**Other Terms & Conditions**

Sl.No.	Terms And Condition
1	<b>Deduction and Recoveries</b> - GST TDS and IT TDS shall be deducted from the invoice wherever applicable. Please mention institute's PAN No.07AAATC2716R4ZE for invoices above Rs. 2.5 Lakhs.
2	<b>PERFORMANCE SECURITY</b> - 5% of the order value, valid 60 Days beyond the warranty period.
3	<b>Delivery Timings</b> - The material may be arranged to be delivered ONLY in Stores Section of CSIR-IGIB at Mall Road or Mathura Road as specified in the Order, between 9.30 am to 12.00 pm and 2.00 pm to 4.30 pm on all working days. CSIR-IGIB follows a week of 5-working days.

Your faithfully,

SO / SPO / COSP / Sr.COSP  
(For and On behalf of Council of Scientific and Industrial Research)

## Annexure-1

S. No.		Specifications
1.	Processor:	Intel® Xeon® W5-2555x Processor Or Higher 3.3 Ghz Turbo Up To 4.8 Ghz, Cache 33.75 MB, 14 Cores or higher
2.	Operating System:	Windows 11 Professional 64 Bit Preloaded for Workstations
3.	Memory/ Ram	Ddr5- 64 Gb Ram -4800 Ecc Registered Memory Or Higher (2x32gb), Further Expandable
4.	Storage:	1tb Pcie 4x4 Nvme Opal 2 Self-Encrypted M.2 Tlc Ssd
5.	Graphics (GPU)	NVIDIA RTX 2000 Ada Generation or Higher 16 GB DDR6 ECC 4 X Mini-Display Port 1.4a
6.	Monitor	24-Inch Or Higher IPS LED Monitor, Full HD (1920 X 1080) Or Better Resolution
7.	Keyboard /Mouse	HP keyboard / Mouse for Workstation
8.	Front Ports	Front: 4 USB Type-A upto Gbps signaling rate; 1 headphone/microphone combo.
9.	Chassis /Power	Workstation-Class Chassis With 1125w Or Higher Power Supply; Energy Star / Epeat Certified
10.	Warranty	3 Years Parts / 3 Years Labour / 3 Years Onsite <b>(3 Years Complete)</b>

