

CSIR-INSTITUTE OF GENOMICS & INTERGRATIVE BIOLOGY

Mall Road, Delhi-110007

(Notice Inviting Tender)

1. Sealed tenders are invited for “Operation and Maintenance of A.C. Plant (2 x200 TR Screw Type water Chilling Machine) and other Equipments at IGIB Mall Road Delhi-07”. Estimated cost of the work is **Rs. 33,07,082.00** (Rs. Thirty Three Lacs seven Thousand and Eighty two Only). The Earnest Money Deposit is Rs. **66142.00** (Rs. Sixty Six thousand One Hundred Forty Two Only). Time for carrying/completion of the work is One year.
2. The contractors having valid registration and worked with CPWD, Railways, Post & Telegraph Dept, MES, State PWDs, Semi **Government / those** who have worked for CSIR or its laboratories and have successfully carried out 1 / 2 / 3 similar works amounting to Rs. **26.46** lacs / Rs. **16.54** lacs / Rs. **13.29** lacs respectively in a single contract during the last seven years. The tenderers are requested to produce proof of fulfilling above conditions along with **self attested copies of Registration of Goods and Services Tax, PAN card, , registration of ESI and EPF and work completion certificates** while making request for issue of tender documents.
3. Tender documents can be obtained from 12-12-2017 to 22-12-2017 from the office of Administrative Officer CSIR-IGIB Mall Road Delhi-07 on all working days up to 4:00 P.M. on payment of Rs. 500.00 (Rs. Five Hundred only) through Demand draft in favour of Director IGIB Delhi. Quoted tender will be received back up to 3:00 PM on 26-12-2017 and will be opened at 3:30 P. M. on the same day in the office of A.O. IGIB Mall Road, Delhi-07.
4. Director IGIB Delhi, reserve the right to reject any or all the tenders without assigning any reason. Details of Notice Inviting Tender can be seen on our website www.igib.res.in

Administrative Officer

CSIR-INSTITUTE OF GENOMICS & INTEGRATIVE BIOLOGY

Near Jubilee Hall, University Campus,

Mall Road, Delhi-110007.

NOTICE INVITING TENDER

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2. Estimated cost of the work is **Rs 33,07,082.00** (Rs. Thirty Three Lacs Seven thousand and Eighty Two Only).
3. Time for carrying out the work will be **One Year** and the date of commencement shall be reckoned as per **work award letter** for the work.
4. Complete contract document to be complied with by the tenderer whose tender may be accepted can be seen at the office of **Administrative Officer, I.G.I.B., Mall Road, Delhi-110007**.
5. Tender documents can be obtained (Non- Transferable) from 12-12-2017 to 22-12-2017 from the office of Administrative Officer CSIR-IGIB Mall Road Delhi-07 on all working days up to 4:00 P.M. on payment of Tender Fee Rs. 500.00 (Non Refundable) through Demand draft in favour of Director IGIB Delhi, payable at Delhi. Quoted tender will be received back upto 3:00 PM on 26-12-2017 and will be opened at 3:30 P. M. on the same day in the office of AO IGIB Mall Road, Delhi-07. Only one representative of each bidder will be permitted at the time of tender opening. **Director** I.G.I.B. reserves the right to reject any or all the tenders without assigning any reasons.

6. Tenders should be submitted in double sealed covers super scribed with the name of the works, date and time of opening written both on the envelope. Tenders should be dropped in the tender box before the closing date and time indicated. In case these are sent by post these should be sent by Regd. Post/speed post addressed to the **Administrative Officer, CSIR-I.G.I.B., Near Jubilee Hall, University Campus, Mall Road, Delhi-110007.** Bidder are to ensure that they post the tenders well in advance so as to reach before the closing time and date indicated.
7. The bidder shall deposit along with the tender, an earnest money Rs. 66,142.00 (Rs. Sixty Six thousand One Hundred Forty Two only) as Demand Draft in favour of “ **Director, I.G.I.B., Delhi**”. Tenders received without earnest money will be in valid.
8. The **Employer** does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the bidder shall be bound to perform the same at the rates quoted.
9. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
10. The tenders shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between Controller of Administration and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who relatives are as mentioned above.

Note:

A person shall be deemed to be relative of another if, and only if,

- a. They are members of a Hindu undivided family;
 - b. They are husband and wife; or
 - c. The one is related to the other in the following manner: Father, Mother (Including step mother), Son (Including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son 's son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's and daughter's husband, Brother (Including step brother), Brother's wife, Sister (including step sister), Sister's husband.
11. Tender submitted shall remain valid for 90 days from the date of opening for the purposed of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
 12. The bidder shall quote rates both in figures and words. He shall also workout the amount for each item of work and write in both figures and words. On check, if there are difference

between the rates quoted by the bidder in words and in figures or in the amount worked out by him, the following procedure shall be followed:

- i. When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the bidder, shall be taken as correct.
 - ii. When the amount of an item is not worked out by the bidder or it does not correspond with the rate written either in figures or in words, the rate quoted by the bidder in words shall be taken as correct.
 - iii. When the rate quoted by the bidder in figures and in words tallies but the amount is not worked out correctly the rate quoted by the bidder shall be taken as correct and not the amount worked out.
 - iv. Contractor should quote rates of all the items and should not leave the rate blank/ unquoted. The tenders in which rate of the items are not quoted are liable to be rejected.
13. The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
14. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the Employer in any circumstances.
15. Earnest money shall be forfeited if the successful bidder fails to sign the formal agreement within seven days from the date of intimation to that effect or fails to commence the work within ten days from the date of commencement given in the work order.
16. Except writing rates and amount, the bidder should not write any conditions or make any changes, additions alterations and modifications in the printed form of tenders. Bidders who are desirous to offer rebate, the same should be brought out separately in the covering letter and submitted along with the tender.
17. The contractor must quote for all the items, otherwise their tenders will be treated as incomplete.
18. Tenders which do not fulfill any or all of the above conditions are incomplete in any way, are liable for rejection.
19. For similar items, the contractor shall quote the same rate. In case difference in rates is found for similar items, the lowest rate for the same shall be considered.

20. Some of the provisions of General Conditions of Contract are given Below. Interpretation however shall be as given in the General Conditions of Contract.

- a) **DEFECTS LIABILITY PERIOD** | One month from the date of completion as certified by the employer.
- b) **MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE** | Rs 7.0 lacs (Rs Seven lacs only). Intermediate certificate for a lesser amount can be admitted for payment at the discretion of the Engineer.
- c) **SECURITY DEPOSIT** : A sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with sum already deposited as earnest money, will amount to Security deposit of @ 5% of the tendered value of the contract as performance security within the period prescribed for commencement of work in the letter of award issued to him.
- d) **COMPENSATION** | Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the **Employer** (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement for every week that the work remains uncompleted or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.

21. Clause No. 28 of conditions of contract i.e. “**Escalation**” will not be applicable in this work.

22. All tenderers should submit the proof of their Goods and Services Tax registration. Deduction of GST will be made from their running and final bill as per standard norms of the Government. **The contractor shall quote their rates inclusive of all taxes.**

TERMS OF PAYMENT

Quarterly payment against satisfactory work done will be made after successful completion of each quarter.

Signature of Tenderer with the seal of the firm